

# Checklist for a Great Experience in Dallas

## 1. Raise money

Here are [six ways to raise money](#) to pay for this ASGA conference.

## 2. Register

[Complete the registration form](#) and e-mail ASGA at [conferences@asgaonline.com](mailto:conferences@asgaonline.com) to confirm. Register early and save money. ASGA members also save \$100 per person.

## 3. Reserve hotel rooms

Start at the [Hotel](#) page. ASGA recommends the [Embassy Suites by Hilton Dallas Love Field](#), the official conference venue.

## 4. Get airline tickets

[Dallas Love Field Airport \(DAL\)](#) and [Dallas/Ft. Worth International Airport \(DFW\)](#) are the two most convenient airports. DFW offers more flight choices and usually has lower fares.

## 5. Reserve a Rental Car (you will need ground transportation)

**Please note:** The official conference venue, [Dallas College Richland Campus](#), is about 13 miles from [Dallas Love Field Airport \(DAL\)](#), and about 21 miles from [Dallas/Ft. Worth International Airport \(DFW\)](#).

You will need a vehicle to get to and from the airport, restaurants, attractions, and the hotel. Taxis are available, but they're very expensive and you'll need to call ahead. ASGA recommends either driving in your own car or school vehicle or renting a car/van. [Uber](#) or [Lyft](#) may be less expensive options.

## 6. Parking

There will be a charge for parking at the [Embassy Suites by Hilton Dallas Love Field](#) (\$12 per day). Parking is free on the Dallas College/Richland campus. Park in lot X.

## 7. Get [Directions](#)

## 8. Wear business casual

Your attire should be "business casual" at all conference functions.

## 9. Bring business cards & college paraphernalia

Make sure you bring business cards, brochures, and fliers to exchange with other delegates.

## 10. Check the [local weather](#)

## 11. Review [Conference Schedule](#)

Then you can decide on which workshops to attend and be aware of when the conference starts and ends.

## 12. Read these conference articles

- [Make the Most of Conventions](#)
- [Members Behaving Badly](#)
- [Getting the Most Out of Conferences](#)
- [Action Plan for When We Return to Campus](#)
- [10 Ways to Be a Good Conference Roommate](#)